

Appendix III - Provider Manual
Provider Attendance Codes - Form 2455 E-Vision and Hard Copy

CODE	MEANING	ABSENCE COUNTED	PROVIDER PAID	NEED APPROVAL	NOTES
P	PRESENT	N/A	YES	N/A	CHILD ATTENDED
A	ABSENT	YES	YES	NO	ABSENT, PROVIDER NOT CONTACTED
AN	NOTIFIED ABSENCE	YES	YES	NO	ABSENT, PROVIDER CONTACTED
I	ILLNESS	YES	YES	NO	ABSENT DUE TO ILLNESS/MEDICAL REASONS
NS	NOT SCHEDULED PER PARENTS WORK/SCHOOL SCHEDULE	NO	YES	NO	PARENT'S WORK/SCHOOL SCHEDULE
EM	EMERGENCY PROVIDER CLOSING	NO	YES	YES, BY CHILD CARE SERVICES	EMERGENCIES - FLOODING, FIRE, WEATHER, ETC
CO	COURT ORDERED VISITATION	NO	YES	NO	DOCUMENTATION REQUIRED TO BE ON FILE WITH CCS
AH	HOLIDAY - AUTHORIZED	NO	YES	NO	LIST ON FILE WITH CCS
UH	HOLIDAY - UNAUTHORIZED	NO	NO	NO	PROVIDER NOTIFIES CCS & PARENTS IN ADVANCE (*IF NOT ONE OF THE 9 LISTED ON THE HOLIDAY PLANNER)
EX	EXTENUATING CIRCUMSTANCES	NO	YES	BOARD CC CONTRACT MANAGER	CASE BY CASE BASIS
(BLANK)	NOT SCHEDULED	NO	NO	N/A	PART WEEK FACILITIES ONLY. CHILDCARE NOT SCHEDULED ON THESE DAYS